

TRAKA M-TOUCH SOLO QUICK START GUIDE ENG-VERSION

2025/03

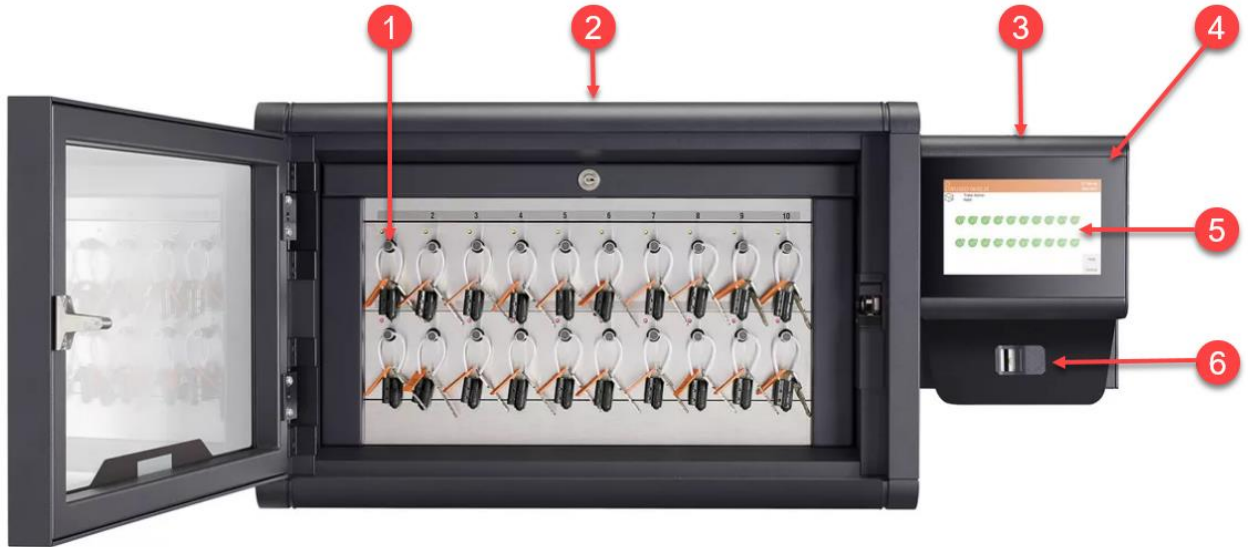
VERSION 1.0

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1. Receptor Slot

- The Receptor Slot holds the item. A Receptor Slot is defined as Locking or Non-Locking depending upon the type of Receptor Strip. For a locking slot, the user is required to push an 'on screen' touch sensitive button to release the item.

2. Cam Lock

- This cam lock is a manual override for the cabinet door. 2 keys are supplied with your Traka system. We ask that you do not keep these keys in the Traka cabinet. In case of system failure, you will be required to access those keys and use this cam lock as a manual override to open the cabinet door.

3. Control Pod Cam Lock

- This cam lock provides access to the cabinet's electronics during service and maintenance. The keys used for the pod are the same keys used as a manual override for the cabinet door

4. Control Pod

- Incorporates the LCD (Liquid Crystal Display) and Card Reader as well as the Cam Lock providing access to the systems electronics.

5. Touch Screen

- The Touch sensitive LCD works as a user-friendly interface for our embedded application. The numeric keypad, alphabetic keyboard and receptor buttons are incorporated into this easy to use 7" LCD

6. Card Reader/Biometrics Reader

- The primary job of any access device is to identify the user of the Traka system. Once the system knows who you are, it can grant or deny access to specific items accordingly.

2. COMMISSIONING

2.1 CREATING AN ADMIN USER

When using the Traka M-Touch SOLO cabinet for the first time, the first step is to create an admin user.

28/04/2025 08:38:14

traka
ASSA ABLOY

To access the system, enter your ID.

The admin menu will disappear from the login view once the admin account has been created

1

Admin Help

1 2 3
4 5 6
7 8 9
X 0 ✓

28/04/2025 08:42:41

traka
ASSA ABLOY

Administration

Serial No.: TKP08407
MAC Address: 04-CB-1D-83-40-EE
App version: 03.08.0000.0001
OS Build version: 5.7
Database version: 150
CB FW version: 4.5.5 (07/02/2024)
DV FW version: 3.1.5 (28/02/2023)

Battery backup capacity -
Flash disk used space 7%

1

Users Items General Network Reader Config
Alarms Clock Data Power Support Diag

Exit



User administration

All Users

Search:

Forename	Surname	Admin	Reports

Add

1



Import

Export

Exit



User administration

1

Forename: Traka

Surname: Admin

Display Name: Traka Admin

Keypad ID: 2580

PIN:

2

Credential ID:

Language: System Default

Enrolment ID:

1	2	3	4	5	6	7	8	9	0	←	aBc		
.	,	:	;	!	"	'	&	@	%	1/2	↩		
+	-	*	/	=	<	>	()	\$	€	£	¥	¢

3

Access

Save

Cancel

2. For more information on authentication, see the table below.

Access Method	User Will Require
Primary Access	
Keypad ID	Enter a Keypad ID – This is an ID number minimum of four digits long.
Reader Access	Enter the Card details into the Credential ID field or Swipe ID Card at reader
Fingerprint Access	Select Access > Options > Enrol and follow-on screen instructions.
Secondary Access	
PIN	Enter a PIN - This is also an ID number minimum of four digits long that can be used in addition to a Keypad ID, Credential ID or Fingerprint ID. Please refer to the main Traka Touch Pro User Guide UD0258 for details on PIN.

🕒 28/04/2025 08:49:00
traka
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User administration

Access: All None Roles

Select on the screen which keys you want to grant access to.

Access to the item

No access to the item

2
1

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

Options

Save

Cancel

V1.0

UD

Page 6 of 24

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Internal



User administration

Finally, save

Select a role

User Roles

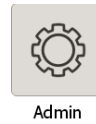
Roles	
SuperAdmin	✓
System Admin	—
User Admin	—
Items Admin	—
System Reports	—

OK

Options
Save
Cancel

(For more information on roles, refer to guide UD0259)

You have now successfully created the admin account, and the "Settings" icon has disappeared from the login screen. You can access the settings if needed by logging into the key cabinet with your admin account and selecting the



Admin

2.2 LOGGING INTO THE SYSTEM

The way you access the key cabinet depends on the installed authentication method, such as a biometric reader, card reader, or the default numerical user ID. In addition to the user's primary authentication method, a secondary PIN code can be provided for added security. Depending on the system configuration, authentication can be performed in several ways. The example in this section covers logging in with a four-digit user ID.

1. Touch the screen to wake the system from sleep mode.
2. Enter your numerical user ID.
3. Press to confirm your ID.
4. Confirm on the next screen that your username is correct.

An iFob refers to a metallic device located in the key cabinet. When an iFob is attached to a key, it enables the identification and tracking of the key. The iFob records all activities related to the keys, making them "smart." The configuration of iFobs is normally carried out by the installer, but it is good to ensure that the system detects them and operates correctly.

1. Log in with the admin credentials and select:



Admin

Home	Tag	Serial Number	Description	Status	Slot
	0	5C50D54B0000		Unrecognised	2
	0	68BCD64B0000		Unrecognised	1
	0	389CD44B0000		Unrecognised	3
					4
					5
					6
					7
					8
	0	67BED64B0000		Unrecognised	9
	0	0D35D74B0000		Unrecognised	10
	0	D3A8D54B0000		Unrecognised	11
	0	41C2D44B0000		Unrecognised	12



Are you sure you want to setup all items?



Generate Item Allocation events for All Items

1

Yes

No



Item administration

1 / 20

All Items

Home	Tag	Serial Number	Description	Status	Slot
1	0	68BCD64B0000		In	1
2	0	5C50D54B0000		In	2
3	0	389CD44B0000		In	3
4	0	DAC2D44B0000		In	4
5	0	B2B3D44B0000		In	5
6	0	4C03FE4A0000		In	6
7	0	A339FE4A0000		In	7
8	0	D0B0FE4A0000		In	8
9	0	67BED64B0000		In	9
10	0	0D35D74B0000		In	10
11	0	D3A8D54B0000		In	11
12	0	41C2D44B0000		In	12



Setup

Edit

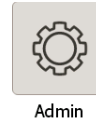
Remove



Export

Exit

1. Log in with the admin credentials and select:



28/04/2025 09:55:36 traka
ASSA ABLOY

Administration

Serial No.: TKP08407
 MAC Address: 04-CB-1D-83-40-EE
 App version: 03.08.0000.0001
 OS Build version: 5.7
 Database version: 150
 CB FW version: 4.5.5 (07/02/2024)
 DV FW version: 3.1.5 (28/02/2023)

Battery backup capacity:
 Flash disk used space:

Scan for documentation
www.traka.com/qr

Users

Items

General

Network

Reader

Config

Alarms

Clock

Data

Power

Support

Diag

Exit

28/04/2025 09:56:12 traka
ASSA ABLOY

Item administration

1 / 20 All Items

Home	Tag	Serial Number	Description	Status	Slot
1	0	68BCD64B0000		In	1
2	0	5C50D54B0000		In	2
3	0	389CD44B0000		In	3
4	0	DAC2D44B0000		In	4
5	0	B2B3D44B0000		In	5
6	0	4C03FE4A0000		In	6
7	0	A339FE4A0000		In	7
8	0	D0B0FE4A0000		In	8
9	0	67BED64B0000		In	9
10	0	0D35D74B0000		In	10
11	0	D3A8D54B0000		In	11
12	0	41C2D44B0000		In	12

Setup

Edit

Remove

▲ ▼

Export

Exit



Item administration

Position: 1

Serial No.: 68BCD64B0000

Description:

1

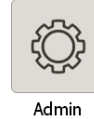
Add a description for the key



- Options
- Save
- Cancel

2.5 CREATING USERS

1. Log in with the admin credentials and select:



Administration



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www.traka.com/qr

Serial No.: TKP08407
 MAC Address: 04-CB-1D-83-40-EE
 App version: 03.08.0000.0001
 OS Build version: 5.7
 Database version: 150
 CB FW version: 4.5.5 (07/02/2024)
 DV FW version: 3.1.5 (28/02/2023)

Battery backup capacity

Flash disk used space 7%

1

Users

Items

General

Network

Reader

Config

Alarms

Clock

Data

Power

Support

Diag

Exit



28/04/2025 10:17:44



User administration

1 / 1

All Users

Search:

Forename	Surname	Admin	Reports
Traka	Admin	<input checked="" type="checkbox"/>	<input type="checkbox"/>

1 Add

Edit

Delete

▲ ▼

Import

Export

Exit



28/04/2025 10:18:40



User administration

1 Forename: John
Surname: Smith
Display Name: John Smith

2 Keypad ID: 1234

PIN:

Credential ID:

Language: (System Default)

Enrolment ID:

1	2	3	4	5	6	7	8	9	0	←	aBc		
.	,	:	;	!	"	'	&	@	%	1/2	↶		
+	-	*	/	=	<	>	()	\$	€	£	¥	¢

3

Access

Save

Cancel

User administration

Select on the screen which keys you want to grant access to.

- Access to the item
- No access to the item

Access:

All

None

Roles

1 <input checked="" type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>	7 <input type="checkbox"/>	8 <input type="checkbox"/>	9 <input type="checkbox"/>	10 <input type="checkbox"/>
11 <input type="checkbox"/>	12 <input type="checkbox"/>	13 <input type="checkbox"/>	14 <input type="checkbox"/>	15 <input type="checkbox"/>	16 <input type="checkbox"/>	17 <input type="checkbox"/>	18 <input type="checkbox"/>	19 <input type="checkbox"/>	20 <input type="checkbox"/>

Options

Save

Cancel

2.6 EDITING USERS

1. Log in with the admin credentials and select:



Admin

28/04/2025 08:42:41

traka
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Administration

Serial No.: TKP08407
MAC Address: 04-CB-1D-83-40-EE
App version: 03.08.0000.0001
OS Build version: 5.7
Database version: 150
CB FW version: 4.5.5 (07/02/2024)
DV FW version: 3.1.5 (28/02/2023)

Battery backup capacity: -
Flash disk used space: 7%

Scan for documentation
www.traka.com/gr

1					
Users	Items	General	Network	Reader	Config
Alarms	Clock	Data	Power	Support	Diag

Exit

28/04/2025 10:47:07 traka
ASSA ABLOY

User administration 2 / 2 All Users

Search:

Forename	Surname	Admin	Reports
Traka	Admin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John 1	Smith	<input type="checkbox"/>	<input type="checkbox"/>

2 Edit

Delete

▲ ▼

Import

Export

Exit

28/04/2025 10:47:37 traka
ASSA ABLOY

User administration

Forename: Editing name and authentication method.

Surname:

Display Name: John Smith

Keypad ID: 1234

Credential ID:

Enrolment ID:

PIN:

Language:

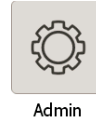
Editing roles and item access rights.

Access

Save

Cancel

1. Log in with the admin credentials and select:



28/04/2025 08:42:41 traka
ASSA ABLOY

Administration

Serial No.: TKP08407
 MAC Address: 04-CB-1D-83-40-EE
 App version: 03.08.0000.0001
 OS Build version: 5.7
 Database version: 150
 CB FW version: 4.5.5 (07/02/2024)
 DV FW version: 3.1.5 (28/02/2023)

Battery backup capacity:
 Flash disk used space:

Scan for documentation
www.traka.com/qr

Users

Items

General

Network

Reader

Config

Alarms

Clock

Data

Power

Support

Diag

Exit

28/04/2025 11:36:06 traka
ASSA ABLOY

User administration All Users

Search:

Forename	Surname	Admin	Reports
Traka	Admin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John	Smith	<input type="checkbox"/>	<input type="checkbox"/>

Add

Edit

Delete

Import

Export

Exit

2.8 CHANGING LANGUAGE

The Traka Touch Pro system supports multiple languages on a per-user basis. You can also change the language for a single login session and modify the default language for the entire system.

2.8.1 CHANGING LANGUAGE FOR A LOGIN SESSION

28/04/2025 11:51:59

traka
ASSA ABLOY

To access the system, enter your ID
or press Search to find an item

1

1 2 3
4 5 6
7 8 9
X 0 ✓

Search Help New PIN

2.8.2 CHANGING LANGUAGE PER USER

1. Edit the user as described in section 2.6 "Editing User".

28/04/2025 11:55:01

traka
ASSA ABLOY

User administration

Forename: John
Surname: Smith
Display Name: John Smith
Keypad ID: 1234
PIN:
Credential ID:
Enrolment ID:
Language: English (UK)

1

12? q w e r t y u i o p
@ + = % & * () !
A a s d f g h j k l .
↑ z x c v Space b n m ,

Access
Save
Cancel

2.8.3 CHANGING SYSTEM LANGUAGE

1. Log in with the admin credentials and select:



28/04/2025 11:57:15 traka
ASSA ABLOY

Administration

Serial No.: TKP08407
MAC Address: 04-CB-1D-83-40-EE
App version: 03.08.0000.0001
OS Build version: 5.7
Database version: 150
CB FW version: 4.5.5 (07/02/2024)
DV FW version: 3.1.5 (28/02/2023)

Battery backup capacity:

Flash disk used space:

Scan for documentation
www.traka.com/qr


Users


Items



General


Network



Reader


Config


Alarms


Clock


Data


Power


Support


Diag

Exit

28/04/2025 11:57:35 traka
ASSA ABLOY

General options

Log user out after 101 seconds of no activity: ▲ ▼

Default language: 1

No Item Allowance enforced on all users of this system: ▲ ▼

Allow any user to correct an Item in Wrong Slot condition:

Default item release screen:

Always Ask

'I Need To Search' Mode

'I Know What I Want' Mode

Next

Defaults

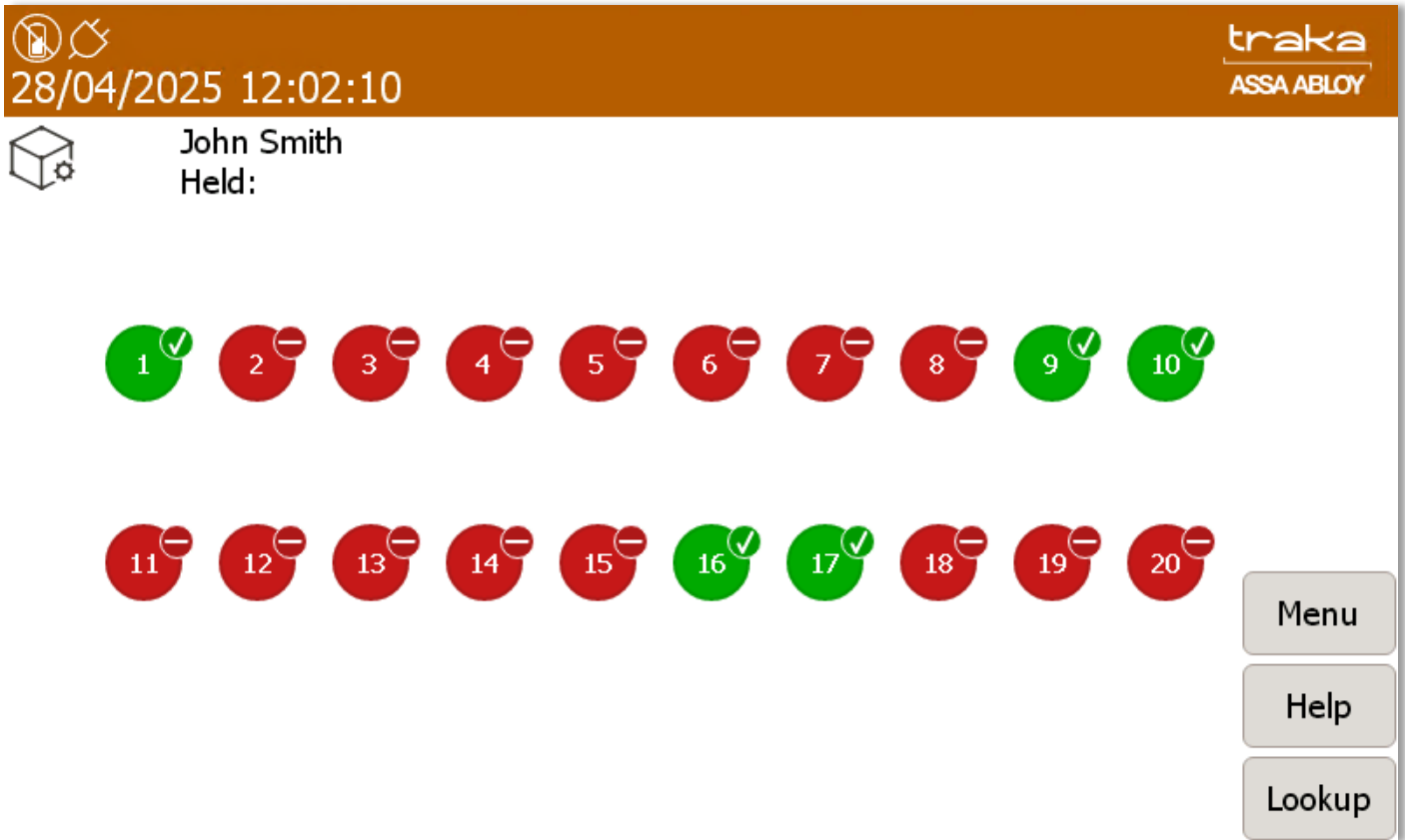
Save








Cancel

3. USAGE

3.1 RETRIEVING KEYS

1. Authenticate yourself in the system using a credential, access card, or fingerprint.
2. The door opens.
3. Select the key to be retrieved from the screen.



-  Keys to which the user has access.
-  Keys to which the user does NOT have access.
-  The key has been returned to the wrong slot.
-  The key is undetected.
-  You have removed the key from the system.
-  Another user has taken the key from the system.
-  No key has been assigned to the slot.

3.2 RETURNING KEYS

You must return the key to the correct location. If the key is returned incorrectly, you will receive an error message, see the symbol "The key has been returned to the wrong slot," and the system will tell you where the key should be returned.

1. Authenticate yourself in the system using a credential, access card, or fingerprint.
2. The door opens.
3. Check the identification number of the key bundle, if added.
4. Place the iFob in the corresponding location.

3.3 REPORTS

Traka Touch Pro systems allow reports to be run directly from the cabinet, showing all activities and events for a user-defined period. Only users with 'Reports' permissions can access these reports.

3.3.1 REPORTS PERMISSION

1. Log in with the admin credentials and select:



28/04/2025 08:42:41

traka
ASSA ABLOY

Administration

Serial No.: TKP08407
MAC Address: 04-CB-1D-83-40-EE
App version: 03.08.0000.0001
OS Build version: 5.7
Database version: 150
CB FW version: 4.5.5 (07/02/2024)
DV FW version: 3.1.5 (28/02/2023)

Battery backup capacity -
Flash disk used space 7%

Scan for documentation
www.traka.com/qr

1

Users Items **General** Network Reader Config

Alarms Clock Data Power Support Diag

Exit



User administration

2 / 2

All Users

Search:

Forename	Surname	Admin	Reports
Traka	Admin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John	Smith	<input type="checkbox"/>	<input type="checkbox"/>

1

2

-
- Add
- Edit
- Delete
-
-
- Import
- Export
- Exit



User administration

Access:

- All
- None
- Roles

1

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20

- Options
- Save
- Cancel



User administration

User Roles

Roles	
SuperAdmin	⊖
System Admin	⊖
User Admin	⊖
Items Admin	⊖
System Reports	⊕

2 OK

Options
3 Save
Cancel

3.3.2 GENERATING REPORTS

1. Log in with the reports credentials and select:



Reports



Reports

Please select an option

Shows all events.

Shows events where user retrieved a key but another user returned it.

Shows all alerts such as: "Door left open" etc.

Event Report

Item Returned by a Different User Report

Active Alerts

By selecting the option, you will move to another screen where you can filter each report by date range.



Event Report

Select a date range below to filter upon and press

Start date 28/04/2025 00:00:00



1

End date 28/04/2025 12:23:01



You can choose the start and end times for the detailed report here.

You may select the report period as today, the past 7 days, the past 30 days, or all.

Today Last 7 Last 30 All

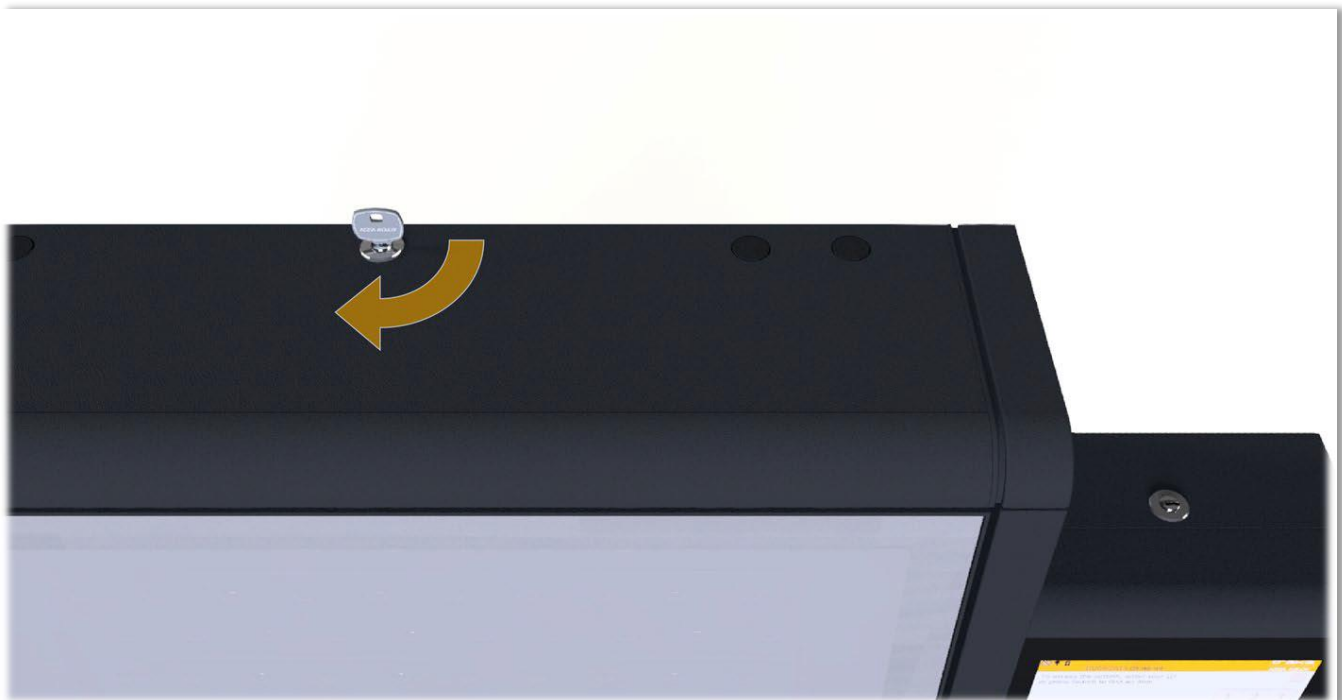
2
Run

Back

4. GENERAL MAINTENANCE

4.1 MANUAL DOOR OPENING

If the door cannot be opened through the system, you can open it with the cam lock key provided with the key cabinet. Insert the key into the keyhole and turn it until the lock releases and the door opens.



If there are issues with using the touchscreen, it is advisable to recalibrate it.

1. Log in with the admin credentials and select:



🔋 🔄
28/04/2025 12:43:09
traka
ASSA ABLOY

Administration

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Serial No.: TKP08407
 MAC Address: 04-CB-1D-83-40-EE
 App version: 03.08.0000.0001
 OS Build version: 5.7
 Database version: 150
 CB FW version: 4.5.5 (07/02/2024)
 DV FW version: 3.1.5 (28/02/2023)

Battery backup capacity
 -

Flash disk used space
 7%

Users

Items

General

Network

Reader

Config

Alarms

Clock

Data

Power

Support

Diag

Exit

Control Board Diagnostics 1
▲ ▼

CAN device diagnostics

Application diagnostics

Exit

Calibrate Touch Screen

1

calibrate the touch screen

Upgrade Firmware

Upgrade the Control Board Firmware

LCD Backlight Test

test the LCD backlight

Speaker Test

test the speaker

Relay Test



Exit

Start Test

1

Back up



Carefully press and briefly hold stylus on the center of the target.
Repeat as the target moves around the screen.



Touch as precisely as possible in the center of the 'target'. Repeat when the target moves on the screen.